

South Louisiana Bank

Asset-Based Lending Field Auditor

1362 W Tunnel Blvd., Houma, La 985-851-3434

Hours of work: Monday-Friday 8am- 5pm

Department: Asset-Based Lending, Loan Services
Reports to: Wister Hill

Essential Duties:

- Schedule and complete periodic field audits & follow-up meetings of the bank's collateral at the customers' place of business; complete all applicable work-papers and reports
- Maintain appropriate knowledge of various industries and businesses including machine shops, labor companies, contractors, suppliers, seafood processors, finance companies, and floor plans
- Complete periodic reviews on high dollar and other ABL borrowers as needed, including an accounts receivable, lock box, notification letter, and line utilization analysis
- Review accounts receivable agings and borrowing base certificates for draw requests and periodically for quality and sufficiency of data, concentrations and delinquency issues, and/or negative trends. Inform the ABL Committee and lenders of any issues, as needed
- Assist lenders in servicing specified ABL loans
- Maintain current collateral data and other ABL information and forms in the Bank's tracking system
- Prepare the floorplan loan/collateral value spreadsheets and perform site visits and audits
- Identify and follow up on cross selling opportunities in conjunction with field audits
- Prepare the monthly Stock Report and the annual analysis of the Stock Portfolio
- Complete the Supervisory Loan to Value monitoring report
- Participate in special projects as needed
- Perform additional duties as directed

Qualifications of Job:

1. Bachelor's degree in Business related field
2. Minimum 2 years of experience in Banking
3. Extensive computer skills (Microsoft systems, software programs)

Requirements:

While performing duties, the employee is required to sit, stoop, lift up to 25 pounds, type, the ability to communicate effectively with others, and will be required to work evenings and/or weekends, attend remote meetings/trainings and/or travel.

In the performance of respective task and duties, the employee is expected to conform to the following:

- Successfully perform quality work within deadlines with or without supervision
- Interact professionally and confidently with other employees, customers and contacts
- Work effectively as a team contributor on all assignments
- Work independently while understanding the necessity for communicating and coordinating work efforts with other employees and organizations

This job description in no way should be construed as a contract for employment. These job duties may be subject to change at any time due to reasonable accommodation or other reasons. Nothing in this job description restricts management's rights to assign or reassign duties and responsibilities to the job at any time.

Please contact the HR Department if you meet the requirements and wish to be considered for this position.

South Louisiana Bank is an equal opportunity employer
(M/F/Disability/Veteran/Sexual Orientation/Gender Identity)